

THE UK FOUNDATION OF  
THE UNIVERSITY OF BRITISH COLUMBIA

**Gift Aid Declaration Form**

I want to Gift Aid my donation of £\_\_\_\_\_ and any donations I make in the future or have made in the past 4 years to:

Name of Charity: The UK Foundation of the University of British Columbia (the 'Foundation')

**Details of Donor**

Title \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Country \_\_\_\_\_ Postcode \_\_\_\_\_

I would like the UK Foundation of the University of British Columbia to treat any donations I make to the Foundation in furtherance of its initiatives as Gift Aid donations until I notify you otherwise.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

Signature \_\_\_\_\_

Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Please complete and send to:**

- Scan and email to Harprit Sekhon at: [harprit.sekhon@ubcf.org.uk](mailto:harprit.sekhon@ubcf.org.uk); or
- Mail to address: The UK Foundation of the UBC, 166 Station Road, Hampton, TW12 2AP

*For your information:*

**Tax claimed by The UK Foundation of the University of British Columbia**

1. The UK Foundation of The University of British Columbia will reclaim 25p of tax on every £1 you give
2. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code
3. If you are unsure whether your donations qualify for Gift Aid tax relief, please ask your local tax office for leaflet IR 65 or refer to help sheet IR65 on the HMRC website: [www.hmrc.gov.uk](http://www.hmrc.gov.uk)
4. Please let us know if you wish to cancel this declaration; change your name or home address; or if you no longer pay sufficient tax on your income and/or capital gains at [harprit.sekhon@ubcf.org.uk](mailto:harprit.sekhon@ubcf.org.uk)

*Privacy Policy: Your personal information is collected by the UK Foundation of University of British Columbia ('the Foundation') for the purpose of processing donor gifts, maintaining contact with donors, volunteers, and others involved with the Foundation or the University of British Columbia ('UBC') and for other purposes as may be required to provide services to our donors and alumni. It is also being shared with UBC, which maintains and safeguards the information in adherence to the British Columbia Freedom of Information and Protection of Privacy Act (FIPPA).*

*UBC may also use your contact information to update our donor and alumni mailing lists, which are used by both alumni UBC and UBC to keep donors and alumni informed about University news, events and initiatives, including fundraising. Any questions about the collection or use of this information should be forwarded to the Company Secretary at [harprit.sekhon@ubcf.org.uk](mailto:harprit.sekhon@ubcf.org.uk)*